

**Minutes of the Weeting with Broomhill Annual Parish Council
Meeting
Held in Weeting Village Hall
on Thursday 19th May 2022**

PRESENT: Councillors: M. Nairn - Chairman, S. Nairn, M. Burlingham, T. Murfet, B. Smith, T Childerhouse, C. Drewry, District Cllr R. Kybird, District Cllr Sam Chapman-Allen, County Cllr F. Eagle and Mrs P. Angus – Clerk to the Council.

There were no members of the public at the meeting.

1. ELECTION OF CHAIRMAN

Cllr M. Nairn was elected as Chairman – this was proposed by Cllr Childerhouse, seconded by Cllr Drewry and all agreed.

2. ELECTION OF VICE CHAIRMAN

Cllr M. Lister was elected as Vice Chair – this was proposed by Cllr Childerhouse, seconded by Cllr Burlingham and all agreed.

3. ELECTION OF OFFICERS FOR COMMITTEES

The following was agreed: -

- Bowls Club representative – Cllr M. Lister
- Village Hall representative – Cllrs S. Nairn and M. Lister
- Street Lighting Officer – Cllr M. Burlingham
- Finance Committee - Cllrs M. Nairn, M. Lister and T. Childerhouse

4. APOLOGIES OF ABSENCE

Cllr M. Lister.

5. ACCEPT AND SIGN THE MINUTES – To accept and sign the minutes as a true record of the meeting held on 21st April 2022

The minutes of the Ordinary Parish Meeting held remotely on the 21st April 2022 were accepted by all who were in attendance as a true record of that meeting. These will be available to view on the Parish Council website and noticeboard. *Note - Cllr O'Donnell was shown as in attendance when she was not, her name has since been taken off the minutes.*

6. TO RECEIVE DECLARATIONS OF INTEREST

None received.

7. PUBLIC PARTICIPATION

No members of the public present.

8. DISTRICT AND COUNTY COUNCILLORS REPORT

8.1 District Councillors Report

District Cllr Kybird gave a brief explanation of Breckland achievements for 2021-2022, the full report is attached to these minutes and available on the Weeting Parish Council website, www.weetingparishcouncil.org.uk

District Cllr Chapman-Allen – gave the following report: -

Breckland gave out £412,000 in business grants to local businesses across the county. Match funding will be available from the 1st June.

The Food Bus was in Weeting last week and there was a very good uptake on that.

Silver Social is still happening

Sam was very sad to see that Cllr O'Donnell has now stepped down and thanked her for her service.

8.2 County Councillors Report

County Cllr F. Eagle gave the following report:-

He has given £300 out of his Highway allowance towards our new trod.

He has £10,000 this year to go towards Highways projects in his parishes and this can also be used towards the cost of green projects such as planting trees.

There is one million pound being awarded for Highways projects, so if here are any Highway improvements that Weeting would like to see then please contact him directly.

There is a Flexi bus service that is available from Mundford.

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There is a platinum award of £10,000 that is available for students/apprentices and Cllr Eagle said he will forward to link to the Clerk with details on how to apply for this.

9. MATTERS ARISING

9.1 Outstanding Highway Matters – to discuss any outstanding issues and to report any new issues

Grass verge cutting by NCC – The Highways engineer said that the grass cutting that is now carried out by NCC will commence on the 23rd May.

9.2 Playing Field/Open Spaces

- a) New Play Equipment – Ref: - 3PL/2020/0743/F – the funding from this project will pay for new playground equipment, it is not available to pay for any replacement equipment. The Clerk and Cllr Lister will be looking into what equipment will be needed for both infants and older children.
- b) New Teen Shelter – update on installation – that is on course to be installed in June 2022.

9.3 Councillor Vacancies – there is now one vacancy following the resignation of Cllr S. O'Donnell

Breckland Electoral department has been informed of Cllr O'Donnell's resignation and the notice of this vacancy has gone onto the notice board and website.

9.4 Lapel Pins – to agree pins to be awarded (if any)

The playschool children raised over £200 when they carried out a sponsored litter pick around the village and they will be receiving our special lapel pins along with a certificate.

9.5 SAM 2 – Brief report on latest data

This has been in action since the beginning of April and data shows that there are over 2,000 vehicles passing through the village a day, in that data it has shown that there have been at least 4 vehicles travelling at over 80 mph.

9.6 Any other matters that need action

It was noted that the Captain Tom memorial garden is looking very poorly, Cllr Drewry said she will contact the school who are responsible for the upkeep of this.

10. REPORTS

10.1 Street Lighting Officers Report

Nothing to report

10.2 Bowls Club Report

The bowls club are putting on 4/5 events over the Jubilee weekend and they have received the full amount of £500 towards the cost of this.

10.3 Village Hall Report

Cllr S. Nairn said that there is some confusion over whether her and Cllr Lister can speak at the meetings that they attend, the Village Hall secretary is looking into this.

Some curtain poles have been replaced and they are still looking at replacing the floor.

10.4 Football Club Report

No reports have been received, the Clerk has been chasing up the payments for the outstanding electricity bills.

11. CORRESPONDENCE – To report on any outstanding correspondence received by the Council

None outstanding.

12. FINANCE

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12.1 To agree and sign the payments for April/May 2022

The following payments for April/May 2022 invoices were authorised on Thursday the 20th May, the payments were signed off by the Chair

Balance for May 2022 (current account only)	£30,481.56
Minus the following direct debits	
Street Lights	£678.43
Street Lights Parrotts Piece	£19.03
Total Direct Debits	£697.46
Plus, the following receipts	
Bowls Club	£18.75
Football electricity	£0.00
Total Income	£18.75
Total after Direct Debits and Income	£29,802.85

Cheques/Bacs	Description	Total
12741974	Defib pads	£100.80
12742067	Bin collection	£19.92
13320427	Staff salary/office expenses	£554.70
13320526	Sam 2	£4,126.80
13320601	Football club electricity - April/May	£33.73
13320816	WVL March delivery	£125.00
13321088	Grass cutting contract	£1,419.92
13321377	Internal audit	£85.00
13321693	Hall Hire May meeting	£25.00
13324220	Hall Hire April meeting	£25.00
13359725	Street light maintenance	£194.08
Total Cheques / BACS paid		£6,709.95
Balance in Community Account June 2022		£23,092.90
Balance in Savings Account		£10,605.37
Total in Parish Accounts		£33,698.27

Restricted funds	
NCF grant for Teen Shelter	£3,439.00
Total	£3,439.00

12.2 Financial regulations – to formally adopt the latest 2022 Financial Regulations

The latest financial regulations were formally adopted for 2022 and will be reviewed in May 2026.

12.3 Internal Audit – to report any anomalies (if any)

None to report and all has been signed off ready to be sent to the external auditors.

12.4 Annual Government Statement return for the year ended 2021/2022 – to agree the figures and Chair and Clerk to sign the Annual return documents.

Copies of the figures had been circulated to the Councillors prior to the meeting, these were agreed and the Clerk and Chair signed the AGAR documents. Notices will go on to the web and notices boards and the final figures will be sent to the external auditors.

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13. PLANNING APPLICATIONS

3PL/2022/0431/F -1 All Saints dated 21/4/22

Proposed two storey dwelling and car port
Parish Council object, reasons are available to view on the planning website

3PL/2022/0520/HOU- 9 Hereward Way Weeting

Proposed Single Storey Extension and Fenestration Alterations / Changes to the existing dwelling.

It was noted that the fence that had been refused retrospective planning permission on planning application 3PL/2021/1018/HOU was still in place, the Clerk will contact the planning department regarding this.

To discuss any other applications issued since the agenda was published
None to discuss

14. MEMBERS' MATTERS - items for next Agenda

The Chair asked if there were any Councillors that could help with cutting back the undergrowth on the dog walk over the weekend.

The 30mph flashing sign on Lynn Road by the junction of All Saints on Parrotts Piece is not working – the Clerk will report this to Highways.

The date for the next ordinary meeting will be Thursday June 16th in the village hall starting at 7.00.

With nothing more to discuss the meeting closed at 20.00

Chairman: _____ Date: _____